AUDIO-VISUAL EQUIPMENT ORDER SHEET

Clarion Hotel Anaheim Resort
616 W. Convention Way
Anaheim CA 92802
(714) 750-3131, (714) 750-4942 fax

ORDER SENT DATE / TIME
/

We schedule our sets for 1 hour prior to the actual meeting start time.

Group Name:
Meeting Time Start: End:
Meeting Day(s) M T W TH F SA SU (Circle)
Meeting Dates: thru
Room: P.O. #

Fill-in below for Special or Unusual

DELIVERY INSTRUCTIONS

DAY	DATE	TIME

PICK-UP INSTRUCTIONS

DAY	DATE	TIME

QTY	EQUIPMENT DESCRIPTION	UNIT PRICE	DAYS	AMOUNT
	LCD Projector Package(W/cabling & Screen)	350.00		
	LCD Data Projector XGA 3500 lumen	450.00		
	LCD Data Projector XGA 4000 lumen	500.00		
	LCD Data Projector XGA 4500 lumen	550.00		
	42" Plasma W/Stand W/ DVD Player	450.00		
	20" Monitor Package w / VHS VCR	160.00		
	27" Monitor Package w / VHS VCR	210.00		
	32" Monitor Package w / VHS VCR	230.00		
	Overhead Projector Package (including stand and AC cord)	50.00		
	Laser Pointer	40.00		
	Tripod Screens: 5ft 6ft / 7ft 8ft	60.00		
	10ft Roll-Up Screen	100.00		
	Rolling Cart w/Drape 30" 42" 50" 54"	35.00		
	Safelock Stand	25.00		
	Microphone Wired Handheld	60.00		
	Wireless Microphone (Circle) Handheld Lavaliere (Lapel)	100.00		
	Four Channel Audio Mixer	45.00		
	12 Channel Mackie mixer	90.00		
	Powered Speaker Package (inc. HH Microphone)	80.00		
	Display Easel	20.00		
	Flipchart Easel w/Pad and Markers	40.00		
	Whiteboard w Markers and Eraser 4' x 6' 3' x 4'	50.00/40.00		
	Polycom Conference Phone	85.00		
	DVD Player	70.00		
	35mm Slide Projector Package	50.00		
	Power Drop (includes power cord & Strip)	20.00		
	Labor per hour $45.00 per hour/ 4 hour min			

Sub-Total	
Labor	
Total	

Ordered By:_____**Date:**_____